

**California JPIA
Catamaran Resort Hotel
Kon Tiki Ballroom
3999 Mission Boulevard
San Diego, CA 92109**

AGENDA

ANNUAL MEETING OF THE BOARD OF DIRECTORS

October 7, 2021

8:15 A.M.

CALL TO ORDER

President Margaret Finlay

PLEDGE OF ALLEGIANCE

President Margaret Finlay

ROLL CALL OF DIRECTORS

ORAL COMMUNICATIONS

Any persons present desiring to address the Board of Directors on any proper matter may do so at this time.

1. APPROVAL

Minutes of October 28, 2020 Annual Meeting

2. ANNUAL REPORT

President Margaret Finlay

3. ELECTION OF OFFICERS

President (2-year term)
1 announced candidate:
Margaret Finlay, Duarte

Executive Committee (three 2-year terms)

3 announced candidates:
Marshall Goodman, La Palma
Darcy McNaboe, Grand Terrace
Sonny Santa Ines, Bellflower

4. PRESENTATION

Risk Management Awards

5. PRESENTATION

Strategic Plan and Operational Overview

ADJOURNMENT

To a meeting to coincide with the 27th Annual Risk Management Educational Forum October 6, 2022 in Santa Barbara.

In compliance with Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Agency Clerk at (562) 467-8736. Notification 48 hours before meeting will enable the Authority to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Dated: September 30, 2021
Posted: September 30, 2021

s/Veronica Ruiz
Veronica Ruiz, CMC
Agency Clerk

AFFIDAVIT OF POSTING

I, Veronica Ruiz, declare as follows: That I am the duly designated Agency Clerk for the California Joint Powers Insurance Authority, and that I caused to be posted the foregoing agenda in accordance with the Brown Act. Dated this 30th day of September, 2021.

By: Veronica Ruiz, CMC, Agency Clerk

CALIFORNIA JPIA

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS (TELECONFERENCE)

October 28, 2020

6:00 P.M.

CALL TO ORDER

President Finlay called the regular meeting of the of the Board of Directors of the California Joint Powers Insurance Authority to order at 6:09 p.m. This meeting was conducted pursuant to the provisions of the Governor's Executive Order N-29-20, which suspends certain requirements of the Ralph M. Brown Act.

PLEDGE OF ALLEGIANCE

Director Steve Tye led the Pledge of Allegiance.

ROLL CALL

A quorum was established by roll call.

James Bukowski, Agoura Hills Calabasas Community Center

Rakdy Khlok, Area E Disaster Management

David Mejia, City of Alhambra

Tiffany Ackley, City of Aliso Viejo

Scott Nassif, Town of Apple Valley

Caren Russom, City of Arroyo Grande

Rene Trevino, City of Artesia

Heather Newsom, City of Atascadero

Marco Barcena, City of Bell Gardens

Sonny Santa Ines, City of Bellflower

Larry Walsh, Big Bear Community Services District

David Caretto, Big Bear Fire Authority

Karen Schwartz, City of Bishop

George Nava, City of Brawley

James Bozajian, City of Calabasas

Kathy Holman, City of Camarillo

Chuong Vo, City of Cerritos

Chris Paulson, City of Claremont

Richard Viczorek, City of Dana Point

Steve Tye, City of Diamond Bar

Margaret Finlay, City of Duarte

Karie Bentley, Eastern Sierra Transit Authority
Erika Herrera, City of Fillmore
Roger Aceves, City of Goleta
Darcy McNaboe, City of Grand Terrace
Jeff Lee, City of Grover Beach
Liliana Cardenas, City of Guadalupe
Russ Brown, City of Hemet
Karin Eugenio, City of Imperial
Kevin McCarthy, City of Indian Wells
Brian Bergman, City of La Habra Heights
Rigoberto Garcia, LA IMPACT
Ed Eng, City of La Mirada
Marshall Goodman, City of La Palma
Robert Radi, City of La Quinta
Rick Crosby, City of La Verne
John Mark Jennings, City of Laguna Niguel
Cynthia Conners, City of Laguna Woods
Timothy J. Sheridan, City of Lake Elsinore
Scott Voigts, City of Lake Forest
Jeff Wood, City of Lakewood
Robert Pullen-Miles, City of Lawndale
Jennifer Mendoza, City of Lemon Grove
Jarb Thaipejr, City of Loma Linda
Mark Waronek, City of Lomita
Mark Alexander, Los Angeles Regional Interoperable
Communications System
Pam Kobylarz-Heays, Town of Mammoth Lakes
Stefan Jaskulak, Midpeninsula Regional Open Space
District
Brian Goodell, City of Mission Viejo
Troy Brown, City of Moorpark
John Heading, City of Morro Bay
David Caretto, Mountain Area Regional Transit
Authority
Ana Valencia, City of Norwalk
Johnny Johnston, Ojai
Kathleen Kelly, City of Palm Desert
Steve Zuckerman, Palos Verdes Peninsula Transit
Authority
Mary Ann Reiss, City of Pismo Beach
Sylvia Muñoz Schnopp, City of Port Hueneme
Linda Shields, City of Poway
John Cruikshank, City of Rancho Palos Verdes
Bea Dieringer, City of Rolling Hills
Steve Zuckerman, City of Rolling Hills Estates
Polly Low, City of Rosemead

Michael Maynard, Rossmoor CSD
Kathy Ward, City of San Clemente
Emmett Badar, City of San Dimas
Tony Ding, City of San Gabriel
Sergio Farias, City of San Juan Capistrano
Annette Rodriguez, City of Santa Fe Springs
Rick Araiza, City of Santa Paula
Rex Richardson, Southern California Council of
Governments
Jill Ingram, City of Seal Beach
Roberta Greathouse, City of Seaside
Roberta Greathouse, Seaside County Sanitation
District
Gene Goss, City of Sierra Madre
Keir Jones, City of Signal Hill
Gloria Olmos, City of South El Monte
Tom Chavez, City of Temple City
Brian Brennan, Ventura Port District
Dolores Gascon, City of Vista
Nancy Tragarz, City of Walnut
Dean Grose, West-Comm
Dario Castellanos, City of West Covina
John Heilman, City of West Hollywood

ATTENDEES:

Robert Lowe, Alliant
Mary Reeves, Big Bear Community Services District
Mariam Ko, City of Alhambra
Andrea Mejia, City of Artesia
Toney Lewis, City of Duarte
Christopher Macon, City of Laguna Woods
Keith Neves, City of Lake Forest
Jose Gomez, City of Lakewood
Thaddeus McCormack, City of Lakewood
Stephen Aryan, City of Palm Desert
Jorge Garcia, City of Pismo Beach
Gloria Molleda, City of Rosemead
Analisa Holbrook, City of Vista
Chris Kustra, Carl Warren & Company
Byrne Conley, Gibbons & Conley
Isabella Pang, Guy Carpenter
Maria Brunel, Poms & Associates
Amy Dolson, Poms & Associates
Fred Groehler, Protelligent
Kevin Fritzsche, Sedgwick
Jesenia Gutierrez, Sedgwick
Sandi Hubbard, Sedgwick

Jody Moses, Sedgwick
DeAnn Wagner, Sedgwick
Mike Egan, Tripepi Smith

STAFF:

Jonathan Shull, Chief Executive Officer
Michelle Aguayo, Training Coordinator
Edith Avina, Administrative Assistant
Grazyna Buchowieki, Senior Accountant
Toni Consolo, Senior Risk Manager
Denise Covell, Administrative Assistant
Maria Daniels, Office Assistant
Maria Galvan, Risk Manager
Lucy Gonzalez, Senior Risk Manager
Tammie Haller, Administrative Programs Manager
Abe Han, Management Analyst
Tim Karcz, Senior Risk Manager
Lam Le, Financial Analyst
Norm Lefmann, Assistant Executive Officer
Tony Leite, Senior Risk Manager
Alex Mellor, Senior Risk Manager
Courtney Morrison, Management Analyst
Veronica Ruiz, Agency Clerk
Jeff Rush, Workers' Compensation Manager
Carl Sandstrom, Business Projects Manager
Alex Smith, Chief Financial Officer
Ryan Thomas, Training and Loss Control Specialist
Jim Thyden, Insurance Programs Manager
Paul Zeglovitch, Liability Program Manager

**ORAL
COMMUNICATIONS**

Scott Voigts, City of Lake Forest, addressed the Board of Directors and stated that he was a first-time attendee and was honored to participate in tonight's meeting.

Robert Pullen-Miles, City of Lawndale, addressed the Board of Directors for clarification on how to access the voting app.

ANNUAL REPORT
President Margaret Finlay

President Finlay presented the Annual Report. Finlay introduced members of the Executive Committee and Chairs of the Finance and Managers Committees. An overview of the Authority's accomplishments in the past year was shared. This included the development and delivery of COVID-19 policies and resources to members, and the creation of numerous, topical, new, virtual training programs.

President Finlay recognized the Authority's seven newest members: City of Hemet, City of Lemon Grove, City of Pacific Grove, City of Stanton, City of Vista, City of West Covina, and Rossmoor Community Services District.

APPROVAL OF MINUTES

July 17, 2019

President Finlay presented the minutes of July 17, 2019.

It was moved by Director Caretto, Big Bear Fire Authority, seconded by Director Conners, Laguna Woods, and carried by 74 votes In Favor by Agoura Hills Calabasas Community Center, Alhambra, Aliso Viejo, Apple Valley, Arroyo Grande, Artesia, Atascadero, Bell Gardens, Bellflower, Big Bear Fire Authority, Bishop, Brawley, Calabasas, Camarillo, Cerritos, Claremont, Diamond Bar, Duarte, Eastern Sierra Transit Authority, Fillmore, Goleta, Grand Terrace, Grover Beach, Guadalupe, Hemet, Imperial, Indian Wells, La Habra Heights, LA IMPACT, La Mirada, La Palma, La Quinta, La Verne, Laguna Niguel, Laguna Woods, Lake Elsinore, Lake Forest, Lakewood, Lawndale, Lemon Grove, Loma Linda, Lomita, Los Angeles Regional Interoperable Communications System, Mammoth Lakes, Midpeninsula Regional Open Space District, Moorpark, Morro Bay, Mountain Area Regional Transit Authority, Norwalk, Palm Desert, Palos Verdes Peninsula Transit Authority, Pismo Beach, Port Hueneme, Poway, Rancho Palos Verdes, Rolling Hills, Rolling Hills Estates, Rosemead, San Clemente, San Dimas, San Gabriel, San Juan Capistrano, Santa Fe Springs, Santa Paula, Seal Beach, Seaside, Seaside County Sanitation District, Signal Hill, South El Monte, Temple City, Vista, Walnut, West Covina, and West Hollywood; and six Abstentions by Area E Disaster Management, Dana Point, Rossmoor Community Services District, Southern California Association of Governments, Sierra Madre, and West-Comm; and zero Oppositions by electronic vote, to approve the minutes of July 17, 2019.

ELECTION OF OFFICERS

President Finlay opened nominations to fill one, two-year term for the office of Vice President, and stated there was one announced candidate: Mary Ann Reiss, City of Pismo Beach. Hearing no further nominations, nominations were closed.

It was moved by Director Lee, Grover Beach, seconded by Director Herrera, Fillmore, to vote for Vice President. Those present voted electronically to elect Mary Ann Reiss, City of Pismo Beach, as Vice President for a full, two-year term.

President Finlay opened nominations to fill four, full, two-year terms for the Executive Committee, and stated there were four

announced candidates: Tom Chavez, City of Temple City; Sylvia Muñoz Schnopp, City of Port Hueneme; Steve Tye, City of Diamond Bar; and Mark Waronek, City of Lomita.

Hearing no further nominations, nominations were closed.

It was moved by Director Vo, Cerritos, seconded by Director Crosby, La Verne, to vote for the Executive Committee. Those present voted electronically to elect Tom Chavez, City of Temple City; Sylvia Muñoz Schnopp, City of Port Hueneme; Steve Tye, City of Diamond Bar; and Mark Waronek, City of Lomita to the Executive Committee for a full, two-year term.

PRESENTATION

Strategic Plan and Operational Overview

Jonathan Shull, Chief Executive Officer, presented the Strategic Plan, Operational Overview, and Current Initiatives of the Authority, with emphasis on continued commitment to the foundational principals: of Integrity, Excellence, Innovation, and Teamwork. Mr. Shull presented an overview of the Sequoia Pacific Reinsurance Company which is the captive insurance company for the California JPIA. Mr. Shull stated that the primary benefits forming the captive include (1) lower coverage costs for members resulting from a higher discount rate assumption in annual contribution calculations, (2) less dependence on commercial insurance markets for excess and reinsurance coverage placement, and (3) greater efficiencies when it comes to managing capital and financing risk.

ADOPT

Proposed Budgets for Fiscal Years 2020-21 and 2021-22

President Finlay presented the Proposed Budgets for Fiscal Years 2020-21 and 2021-22 item.

Jonathan Shull, Chief Executive Officer, presented an overview of the proposed budgets. Shull introduced Chief Financial Officer, Alex Smith. Smith presented financial elements of the proposed budgets. Shull reported that the Managers Committee, Finance Officers Committee, Budget Committee, and Executive Committee previously reviewed the proposed budgets and have recommended approval and adoption by the Board of Directors.

It was moved by Director Farias, San Juan Capistrano, seconded by Director Caretto, Big Bear Fire Authority, and carried by 72 votes In Favor by Aliso Viejo, Apple Valley, Arroyo Grande, Artesia, Atascadero, Bell Gardens, Bellflower, Big Bear CCSD, Big Bear Fire Authority, Bishop, Brawley, Camarillo, Cerritos, Claremont, Dana Point, Diamond Bar, Duarte, Eastern Sierra Transit Authority, Fillmore, Goleta, Grand Terrace, Guadalupe, Hemet, Indian Wells, La Habra Heights, LA IMPACT, La

Palma, La Quinta, La Verne, Laguna Niguel, Laguna Woods, Lake Elsinore, Lake Forest, Lakewood, Lawndale, Lemon Grove, Loma Linda, Lomita, Los Angeles Regional Interoperable Communications System, Midpeninsula Regional Open Space District, Moorpark, Morro Bay, Mountain Area Regional Transit Authority, Norwalk, Palm Desert, Palos Verdes Peninsula Transit Authority, Pismo Beach, Port Hueneme, Poway, Rancho Palos Verdes, Rolling Hills, Rolling Hills Estates, Rosemead, Rossmoor CSD, San Clemente, San Dimas, San Gabriel, San Juan Capistrano, Santa Fe Springs, Santa Paula, Seal Beach, Seaside, Seaside County Sanitation District, Sierra Madre, Signal Hill, South El Monte, Temple City, Vista, Walnut, West-Comm, West Covina, and West Hollywood; and three Abstentions by Area E Disaster Management, Mammoth Lakes, and Mission Viejo; and zero Oppositions by electronic vote, to adopt the Proposed Budgets for Fiscal Years 2020-21 and 2021-22.

ADJOURNMENT

There being no further business to come before the Board of Directors, President Finlay adjourned the meeting at 7:53 p.m. to a meeting to coincide with the 26th Annual Risk Management Educational Forum September 15-17, 2021 in Carlsbad.

Tom Chavez, Secretary

CALIFORNIA JPIA

AGENDA REPORT

To: BOARD OF DIRECTORS
From: Jonathan Shull, Chief Executive Officer
Date: October 7, 2021
Subject: Election of Officers

In accordance with the Bylaws of the California Joint Powers Insurance Authority, elections are in order for positions on the California JPIA Executive Committee. Only members of the governing body of a Member Agency are eligible to serve as Directors on the Board, and only Board Members are eligible to serve on the Executive Committee.

The Board of Directors will elect a President and three Executive Committee Members for two-year terms. Directors wishing to place their name in nomination were asked to notify the Chief Executive Officer by August 30, 2021. The announced candidates are:

For President:

Margaret Finlay	City of Duarte
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For Executive Committee:

Marshall Goodman	City of La Palma
Darcy McNaboe	City of Grand Terrace
Sonny Santa Ines	City of Bellflower

Nominations may also be made from the floor at the annual meeting.

CALIFORNIA JPIA

AGENDA REPORT

To: BOARD OF DIRECTORS
From: Jonathan Shull, Chief Executive Officer
Date: October 7, 2021
Subject: Presentation of Risk Management Awards

Members will be recognized for demonstrating superior risk management practices. Those that have demonstrated the best overall performance for both the Primary Liability and Primary Workers' Compensation Programs will be recognized.

Members have been divided into groups for which awards will be presented. For the Primary Liability Program, the groups are Non-Municipal Members, Members without Police exposure, and Members with Police exposure. For the Primary Workers' Compensation Program, the groups are Non-Municipal Members, Members without Public Safety exposure, and Members with Public Safety exposure. Public Safety here means Police and/or Fire exposure.

Best Overall Performance

This award recognizes Members that have demonstrated the best overall performance in each program. Authority staff evaluated both quantitative and qualitative factors that are reflective of a Member's risk management efforts. Factors included an agency's five-year average cost of claims per \$100 of payroll, its improvement in claims severity when comparing two, five-year coverage periods, its progress toward completing LossCAP action items, and its Agency Exemplar rating.

CALIFORNIA JPIA

AGENDA REPORT

To: BOARD OF DIRECTORS
From: Jonathan Shull, Chief Executive Officer
Date: October 7, 2021
Subject: Strategic Plan and Operational Overview

Staff will present a review of the strategic plan and how it relates to the Authority's operations.

Recommended Action

Receive and file.