



**California JPIA**  
**California Room**  
**8081 Moody Street**  
**La Palma, California 90623**

**AGENDA**

**ANNUAL MEETING OF THE BOARD OF DIRECTORS**

**July 23, 2025**

**5:30 P.M. DINNER – Fountain Area**  
**7:00 P.M. ANNUAL MEETING – California Room**

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**CALL TO ORDER**

President Margaret Finlay

**PLEDGE OF ALLEGIANCE**

President Margaret Finlay

**ROLL CALL OF DIRECTORS**

**ORAL COMMUNICATIONS**

Any persons present desiring to address the Board of Directors on any proper matter may do so at this time.

1. APPROVAL

Minutes of July 24, 2024 Annual Meeting

2. ANNUAL REPORT

President Margaret Finlay

3. ELECTION OF OFFICERS

President (2-year term)  
1 announced candidate:  
Margaret Finlay, Duarte

Executive Committee (three 2-year terms)  
3 announced candidates:  
Steve Croft, Lakewood  
Jennifer Perez, Norwalk  
Sonny Santa Ines, Bellflower

4. PRESENTATION

Risk Management Awards

5. PRESENTATION

Strategic Plan and Operational Overview

**ADJOURNMENT**

To the next annual meeting of the Board of Directors at 7:00 p.m. on Wednesday, July 22, 2026, in the California Room of the California JPIA 8081 Moody Street, La Palma, CA 90623.

In compliance with Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Agency Clerk at (562) 467-8736. Notification 48 hours before meeting will enable the Authority to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Dated: July 16, 2025  
Posted: July 16, 2025

s/Veronica Ruiz  
Veronica Ruiz, CMC  
Agency Clerk

**AFFIDAVIT OF POSTING**

I, Veronica Ruiz, declare as follows: That I am the duly designated Agency Clerk for the California Joint Powers Insurance Authority, and that I caused to be posted the foregoing agenda in accordance with the Brown Act. Dated this 16th day of July, 2025.

By: Veronica Ruiz, CMC, Agency Clerk

# CALIFORNIA JPIA

## MINUTES

### REGULAR MEETING OF THE BOARD OF DIRECTORS

July 24, 2024

7:00 P.M.

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#### CALL TO ORDER

President Finlay called the regular meeting of the of the Board of Directors of the California Joint Powers Insurance Authority to order at 7:05 p.m. in the California Room at the California JPIA, 8081 Moody Street, La Palma, CA 90623.

#### PLEDGE OF ALLEGIANCE

Bob Newell, Gunnery Sergeant, U.S. Marine Corps (retired), led the Pledge of Allegiance.

#### ROLL CALL

A quorum was established by roll call.

James Bukowski, Agoura Hills Calabasas Community Center

Scott Nassif, Town of Apple Valley

Caren Ray Russom, City of Arroyo Grande

Rene Trevino, City of Artesia

Sergio Gonzalez, City of Azusa

Marco Barcena, City of Bell Gardens

Sonny Santa Ines, City of Bellflower

Erik Sund, City of Big Bear Lake

Karen Kong, City of Bishop

Dave King, City of Buellton

Michelle D'Anna, City of Camarillo

Chuong Vo, City of Cerritos

Ray Marquez, City of Chino Hills

Sal Medina, City of Claremont

Hugo Argumedo, City of Commerce

V. Manuel Perez, Coachella Valley Association of Governments

Claude Kilgore, Coachella Valley Conservation Commission

Steve Tye, City of Diamond Bar

Margaret Finlay, City of Duarte

Erika Herrera, City of Fillmore

John Curley, Foothill Transit

Maggie Le, City of Fountain Valley  
Doug Wilson, City of Grand Terrace  
Clint Weirick, City of Grover Beach  
Ray Jackson, City of Hermosa Beach  
Larry Weber, City of Hidden Hills  
Kevin McCarthy, City of Indian Wells  
Jeanne Hobson, City of La Cañada Flintridge  
Carol Engelhardt, City of La Habra Heights  
Jeff Boynton, City of La Mirada  
Marshall Goodman, City of La Palma  
Gabriel Quinones, City of La Puente  
Ken Domer, City of La Verne  
Annie McCary, City of Laguna Woods  
Timothy J. Sheridan, City of Lake Elsinore  
Benjamin Yu, City of Lake Forest  
Steve Croft, City of Lakewood  
Robert Pullen-Miles, City of Lawndale  
Jennifer Mendoza, City of Lemon Grove  
Jarb Thaipejr, City of Loma Linda  
Mark Waronek, City of Lomita  
Thomas Frayeh, Los Angeles Interagency Metro  
Police Apprehension Crime Task Force  
Stefan Jaskulak, Midpeninsula Regional Open Space  
District  
Becky Shevlin, City of Monrovia  
Daniel Groff, City of Moorpark  
Kyle Schulty, Mountain Area Regional Transit  
Authority  
Janet Jernigan, City of Needles  
Jennifer Perez, City of Norwalk  
Evan Trubee, City of Palm Desert  
Vilma Cuellar Stallings, City of Paramount  
Shannon Foutz, City of Paso Robles  
Mary Ann Reiss, City of Pismo Beach  
Nora Garcia, Pomona Valley Transportation Authority  
Jodene Dunphy, City of Poway  
Bea Dieringer, City of Rolling Hills  
Sean Dang, City of Rosemead  
Tony DeMarco, Rossmoor Community Services  
District  
Steve Knoblock, City of San Clemente  
Chris Constantin, City of San Dimas  
Tony Ding, City of San Gabriel  
Howard Hart, City of San Juan Capistrano  
Juanita Martin, City of Santa Fe Springs

Cindy Giraldo, Southern California Association of Governments  
Gloria Olmos, Southeast Area Animal Control Authority  
Shelly Sustarsic, City of Seal Beach  
Lori Woods, City of Signal Hill  
David Brown, City of Solvang  
Gloria Olmos, City of South El Monte  
Gary Taylor, City of Stanton  
Tom Chavez, City of Temple City  
John Higgins, Ventura Port District  
Analisa Holbrook, City of Vista  
Stephanie Sikkema, City of West Covina

**ATTENDEES:**

Jamie Earl, City of Claremont  
Chuck Belba, City of Duarte  
Larry Breceda, City of Duarte  
Brian Villalobos, City of Duarte  
Robin Saemann, City of Hermosa Beach  
Christopher Macon, City of Laguna Woods  
Keith Neves, City of Lake Forest  
Jose Gomez, City of Lakewood  
Thaddeus McCormack, City of Lakewood  
John Lewis, City of La Mirada  
Tony Moreno, City of La Mirada  
James Ranells, City of La Verne  
Sean Gillingham, Mountain Area Regional Transit Authority  
Grissel Chavez, City of Paramount  
Jorge Garcia, City of Pismo Beach  
Erika Jacquez, Pomona Valley Transportation Authority  
Joe Mendoza, Rossmoor Community Services District  
Andy Hall, San Clemente  
Brad McKinney, City of San Dimas  
My Lam, City of San Gabriel  
Rene Salas, City of South El Monte  
Bryan Cook, City of Temple City  
Guillermo Gonzalez, Riverside County  
Byrne Conley, Gibbons & Conley  
Fred Groehler, Protelligent

**STAFF:**

Alexander Smith, Chief Executive Officer  
Michelle Aguayo, Training Coordinator  
Habib Ali, Accounting Specialist  
Edith Avina, Administrative Assistant

Olga Berdial, Communications Director  
Lucy Brockmeier, Senior Risk Manager  
Grazyna Buchowiecki, Senior Accountant  
Lyndsie Buskirk, Administrative Assistant  
Toni Consolo, Senior Risk Manager  
Denise Covell, Administrative Assistant  
Maria Daniels, Administrative Assistant  
Melaina Francis, Senior Risk Manager  
Abe Han, Senior Risk Manager  
Tim Karcz, Senior Risk Manager  
Garret Marchese, Maintenance Worker  
Jason McBride, Finance Director  
Alex Mellor, Risk Services Director  
Veronica Ruiz, Agency Clerk  
Jeff Rush, Workers' Compensation Program Manager  
Nikki Salas, Administrative Services Director  
Carl Sandstrom, Business Projects Manager  
Ryan Thomas, Senior Training Specialist  
Jim Thyden, Insurance Programs Manager  
Jennifer Torres, Administrative Assistant  
Kelly Trainer Policky, Employment Practices Manager  
Aaron Webb, Data and Underwriting Analyst  
Chris Yanonis, Facilities Specialist  
Paul Zeglovitch, Claims and Insurance Director

**ORAL  
COMMUNICATIONS**

There were no requests to address the Board of Directors.

**APPROVAL OF MINUTES**  
July 19, 2023

President Finlay presented the minutes of July 19, 2023.

It was moved by Director Trevino, Artesia, seconded by Director Constantin, San Dimas, and carried by 63 votes; In Favor by Agoura Hills Calabasas Community Center, Apple Valley, Arroyo Grande, Artesia, Azusa, Bellflower, Bell Gardens, Big Bear Lake, Bishop, Camarillo, Cerritos, Chino Hills, Claremont, Coachella Valley Association of Governments, Commerce, Diamond Bar, Duarte, Fillmore, Grover Beach, Hermosa Beach, Hidden Hills, Indian Wells, La Cañada Flintridge, La Habra Heights, La Mirada, La Palma, La Puente, La Verne, Lake Elsinore, Lake Forest, Lakewood, Laguna Woods, Lawndale, Lemon Grove, Loma Linda, Lomita, Midpeninsula Regional Open Space District, Monrovia, Moorpark, Mountain Area RTA, Needles, Norwalk, Palm Desert, Paramount, Paso Robles, Pismo Beach, Pomona Valley Transit Authority, Poway, Rolling Hills, Rosemead, San Clemente, San Dimas, San Juan Capistrano, San Gabriel, Santa Fe Springs, Signal Hill, Solvang, South El Monte,

Stanton, Temple City, Ventura Port District, Vista, and West Covina; and 6 Abstentions by Buellton, Coachella Valley Conservation Commission, Foothill Transit, Fountain Valley, Seal Beach, and Southern California Association of Governments; and zero Oppositions by electronic vote, to approve the minutes of July 19, 2023.

## **ANNUAL REPORT**

President Margaret Finlay

President Finlay presented the Annual Report. Finlay introduced members of the Executive Committee and Chairs of the Managers, Finance Officers and Risk Managers Committees. An overview of the Authority's accomplishments in the past year was shared.

President Finlay recognized the Authority's newest member: Foothill Transit.

## **ELECTION OF OFFICERS**

President Finlay opened nominations to fill one, two-year term for the office of Vice President, and stated there was one announced candidate: Mary Ann Reiss, City of Pismo Beach.

Hearing no further nominations, nominations were closed.

Those present voted electronically to elect Mary Ann Reis, City of Pismo Beach, as Vice President for a full, two-year term.

President Finlay opened nominations to fill four, full, two-year terms for the Executive Committee, and stated there were five announced candidates: Tom Chavez, City of Temple City; Steve Tye, City of Diamond Bar; Chuong Vo, City of Cerritos; Mark Waronek, City of Lomita; and Benjamin Yu, City of Lake Forest.

Hearing no further nominations, nominations were closed.

Those present voted electronically to elect Tom Chavez, City of Temple City; Steve Tye, City of Diamond Bar; Chuong Vo, City of Cerritos; and Mark Waronek, City of Lomita to the Executive Committee for a full, two-year term.

## **PRESENTATION**

Risk Management Awards

President Finlay presented the Risk Management Awards to members who have instituted excellent risk management practices and programs and have achieved superior results as demonstrated by their cost of claims in both the liability and workers' compensation programs.

President Finlay announced the Liability Program winners:

- Non-municipal category:

Mountain Area Regional Transit Authority

- Members without police exposure:  
City of La Mirada
- Members with police exposure:  
City of La Verne

President Finlay announced the Workers' Compensation Program winners:

- Non-municipal category:  
Rossmoor Community Services District
- Members without public safety exposure:  
City of Camarillo
- Members with public safety exposure:  
City of Paso Robles

## **PRESENTATION**

Strategic Plan and Operational Overview

Alexander Smith, Chief Executive Officer, presented the Strategic Plan, Operational Overview, and Current Initiatives of the Authority, with emphasis on continued commitment to the foundational principals: Integrity, Excellence, Innovation, and Teamwork.

Mr. Smith presented an overview of the Sequoia Pacific Reinsurance Company which is the captive insurance company for the California JPIA.

Mr. Smith also presented the design concept for the Authority's facility expansion, which will include a state-of-the-art studio for production of risk management and training content for members.

## **ADOPT**

Proposed Budgets for Fiscal Years 2024-25 and 2025-26

President Finlay presented the Proposed Budgets for Fiscal Years 2024-25 and 2025-26 item.

Alexander Smith, Chief Executive Officer, introduced Finance Director, Jason McBride, who presented financial elements of the proposed budgets. McBride reported that the Finance Officers Committee, Budget Committee, and Executive Committee previously reviewed the proposed budgets and have recommended approval and adoption by the Board of Directors.

It was moved by Director Constantin, San Dimas, seconded by Director Herrera, Fillmore, and carried by 65 votes In Favor by Agoura Hills Calabasas Community Center, Apple Valley, Arroyo Grande, Artesia, Azusa, Bell Gardens, Bellflower, Big Bear Lake, Bishop, Buellton, Camarillo, Cerritos, Claremont, Coachella Valley Association of Governments, Coachella Valley



Conservation Commission, Commerce, Diamond Bar, Duarte, Fillmore, Foothill Transit, Fountain Valley, Grand Terrace, Grover Beach, Hermosa Beach, Hidden Hills, Indian Wells, La Cañada Flintridge, La Habra Heights, La Mirada, La Palma, La Puente, La Verne, Laguna Woods, Lake Elsinore, Lakewood, Lawndale, Lemon Grove, Loma Linda, Lomita, Midpeninsula Regional Open Space District, Monrovia, Moorpark, Mountain Area RTA, Needles, Norwalk, Palm Desert, Paramount, Paso Robles, Pomona Valley Transportation Authority, Poway, Rolling Hills, Rossmoor CSD, San Clemente, San Dimas, San Gabriel, San Juan Capistrano, Santa Fe Springs, Signal Hill, Solvang, South El Monte, Southern California Association of Governments, Stanton, Temple City, Ventura Port District, and West Covina; and zero Abstentions; and zero Oppositions by electronic vote, to adopt the Proposed Budgets for Fiscal Years 2024-25 and 2025-26.

**ADJOURNMENT**

There being no further business to come before the Board of Directors, President Finlay adjourned the meeting at 8:26 p.m.

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Tom Chavez, Secretary

# CALIFORNIA JPIA

## AGENDA REPORT

**To:** BOARD OF DIRECTORS

**From:** Alexander Smith, Chief Executive Officer

**Date:** July 23, 2025

**Subject:** Election of Officers

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In accordance with the Bylaws of the California Joint Powers Insurance Authority, elections are in order for positions on the California JPIA Executive Committee. Only members of the governing body of a Member Agency are eligible to serve as Directors on the Board, and only Board Members are eligible to serve on the Executive Committee.

The Board of Directors will elect a President and three Executive Committee Members for two-year terms. Directors wishing to place their name in nomination were asked to notify the Chief Executive Officer by June 20, 2025. The announced candidates are:

For President:

Margaret Finlay	City of Duarte
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For Executive Committee:

Steve Croft	City of Lakewood
Jennifer Perez	City of Norwalk
Sonny Santa Ines	City of Bellflower

Nominations may also be made from the floor at the annual meeting.

# CALIFORNIA JPIA

## AGENDA REPORT

**To:** BOARD OF DIRECTORS

**From:** Alexander Smith, Chief Executive Officer

**Date:** July 23, 2025

**Subject:** Presentation of Risk Management Awards

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Each year at the Annual Meeting of the Board of Directors, members are recognized for demonstrating exemplary risk management practices at their respective agencies. The Authority's Risk Management Awards acknowledge members that have demonstrated the best overall performance in each of the two programs: the Liability Program and the Workers' Compensation Program. Awards were determined under the following categories:

For the Liability Program, the categories are as follows:

- Non-Municipal Agencies
- Municipal Agencies without Police Exposure
- Municipal Agencies with Police Exposure

For the Workers' Compensation Program, the categories are as follows:

- Non-Municipal Agencies
- Municipal Agencies without Public Safety Exposure
- Municipal Agencies with Public Safety Exposure (Public Safety here means Police and/or Fire Exposure)

### Best Overall Performance

The California JPIA evaluated member agencies' risk management performance based on quantitative and qualitative factors – such as overall claims performance, improvement in claims performance over time, responsiveness to LossCAP (Loss Control Action Plan) recommendations, members' engagement with risk management, participation in risk management programs, and attendance at training and academy opportunities.

The California JPIA and its staff would like to congratulate this year's Risk Management Award winners who exemplify exceptional risk management and the Authority's core values of integrity, excellence, innovation, and teamwork.

# **CALIFORNIA JPIA**

## **AGENDA REPORT**

**To:** BOARD OF DIRECTORS  
**From:** Alexander Smith, Chief Executive Officer  
**Date:** July 23, 2025  
**Subject:** Strategic Plan and Operational Overview

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Staff will present a review of the strategic plan and how it relates to the Authority's operations.

### **Recommended Action**

Receive and file.