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Join the team!

**CAREER
OPPORTUNITY**

**Liability Program
Manager**

\$162,924–\$232,776

**Plus, excellent
benefits**



ABOUT THE CALIFORNIA JPIA



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HELPING GOVERNMENT MITIGATE RISK

Providing innovative risk management solutions for its public agency partners for more than 45 years, the California Joint Powers Insurance Authority is one of the largest municipal self-insurance pools in the state, with more than 125 member cities and other governmental agencies. The Authority offers a comprehensive portfolio of programs and services, including liability, workers' compensation, pollution, property, and earthquake coverage, as well as extensive risk management training and loss control resources.

MISSION

Providing Innovative Risk Management Solutions for Our Public Agency Partners

California Joint Powers Insurance Authority

(800) 229-2343

info@cjpia.org

CORE VALUES



INTEGRITY

We hold ourselves to the highest ethical and professional standards. We pledge to fulfill our duties and deliver on our commitments.



EXCELLENCE

We pursue distinction with a passion. We proactively assess our performance and strive to continuously improve programs, services, and work product.



INNOVATION

We foster creativity as we explore opportunities and meet challenges.



TEAMWORK

We pursue productive relationships through communication, collaboration, understanding, and respect.



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Join the team! | Liability Program Manager

The California Joint Powers Insurance Authority invites dedicated, skilled professionals to apply for the Liability Program Manager vacancy. This position will be the key liaison between the Authority and its members regarding liability claims. The chief focus of this position will be to implement programs and strategies to decrease liability claims and losses, manage the liability claims program, and oversee the activities of the third-party claims administrator.

The Liability Program Manager will actively oversee litigation, investigation, and adjusting activities related to member liability claims. This position is key in developing case strategy, liability evaluations, and settlement negotiations. The Liability Program Manager will attend hearings, mediations, trials, and monthly Executive Committee meetings. This position will participate in the Authority's Loss Control Action Plan program and perform various duties supporting the liability business partners when necessary.

All interested candidates are invited to apply for this position. After a full review of their qualifications, successful candidates will be asked to participate in the interview process. The first round of interviews is expected to occur in early September 2025.



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Join the team! | Liability Program Manager

Experience

The Liability Program Manager requires a minimum of ten years of progressively responsible and well-rounded insurance industry experience, including risk management, claims adjusting, negotiations, and account administration. Experience supporting a municipal risk pool is highly desirable. Knowledge of third-party claims administration and the California legal environment pertaining to civil litigation is required. Strong organizational, planning, project management, problem resolution, communication, and influencing skills are required. The successful candidate must be able to work independently and exercise broad judgment.

Education

The Liability Program Manager requires a bachelor's degree from an accredited college or university in business administration, risk management, public administration, or a related field.

Compensation & Benefits

- Annual salary range: \$162,924–\$232,776
- 4/10 work schedule (Monday–Thursday). A hybrid work schedule may be available. Hybrid work requires a mandatory monthly on-campus week, special events, member meetings, and other events as required.
- The California JPIA participates in the Public Employees' Retirement System (PERS), coordinated with Social Security, and the California Public Employees' Retirement System's (CalPERS) health benefits programs.
- Employer-paid medical, dental, and vision benefits up to the designated family rate
- Employer-paid long-term and short-term disability and life insurance
- Paid leave: 80 hours of vacation and 96 hours of sick leave annually
- Holidays: 12 days each year, plus 40 hours of floating holiday
- Voluntary Deferred Compensation Plan with employer match
- Section 125 Health/Dependent Care Plan

The application deadline is Thursday, August 21, 2025, at 5:00 p.m.

Apply at www.cjpia.org/about/career-opportunities.