



California JPIA
El Capitan Room
8081 Moody Street
La Palma, California 90623
(Teleconference Locations Listed Below)

AGENDA

MANAGERS COMMITTEE

May 11, 2026

12:00 P.M.

CALL TO ORDER

Thaddeus McCormack, Chairman, Managers Committee

ORAL COMMUNICATIONS

Any persons present desiring to address the Managers Committee on any proper matter may do so at this time.

CONSENT CALENDAR

All items under Consent Calendar may be enacted by one motion. Any item may be removed from the Consent Calendar and acted upon separately by the Managers Committee.

1. APPROVAL

Managers Committee Minutes for the meeting of February 9, 2026

REPORTS AND RECOMMENDATIONS

2. RECEIVE AND FILE

Americans with Disabilities Act (ADA) Update

ADJOURNMENT

To a regular Managers Committee meeting on August 10, 2026 at 12:00 p.m.

In compliance with Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Agency Clerk at (562) 467-8736. Notification 48 hours before meeting will enable the Authority to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

TELECONFERENCE PARTICIPATION

To be a voting participant in action items appearing on the agenda, the participant's teleconference location must appear below, and the participant must have posted the agenda in a location accessible to the general

public no less than 72 hours prior to the announced meeting time, in accordance and within the requirements of the Brown Act (Gov. Code, § 54950 et seq.). At the announced time of the meeting, teleconference participants (unless otherwise instructed) shall call the California JPIA's teleconference number at **1(669)254-5252**, enter **Meeting ID: 161 549 6602** and **Password 591927**, and identify themselves for the record.

To access the video conferencing and view the meeting online, go to <https://cjpia-org.zoomgov.com/j/1615496602?pwd=qFu2btSH4cWZYRgGgfwgPRxrb0kH6v.1&jst=1>.

If you have any problems with the meeting link or connecting to the meeting, please call Veronica Ruiz at (562) 455-0321.

TELECONFERENCE LOCATIONS

City of Temple City, 9701 Las Tunas Drive, Temple City, CA 91780 | (310) 729-0616

City of Rolling Hills, 2 Portuguese Bend Road, Rolling Hills, CA 90274 | (805) 451-0620

Pomona Valley Transportation Authority, 2120 Foothill, La Verne, CA 91750 | (909) 596-7664

City of San Dimas, 245 East Bonita Ave. San Dimas, CA 91773 | (909) 394-6213

City of Pacific Grove, 300 Forest Ave, Pacific Grove, CA 93950 | (805) 773-4657

City of Needles, 813 3rd Street, Needles, CA 92363 | (760) 326-2113

City of Malibu, 813 23825 Stuart Rach Road Street, Needles, CA 92363 | (760) 326-2113

Dated: May 7, 2026

Posted: May 7, 2026

s/Jennifer Torres
Jennifer Torres
Administrative Analyst

AFFIDAVIT OF POSTING

I, Jennifer Torres, declare as follows: That I am the duly designated Administrative Analyst for the California Joint Powers Insurance Authority, and that I caused to be posted the foregoing agenda in accordance with the Brown Act. Dated this 7th day of May, 2026.

By: Jennifer Torres, Administrative Analyst

CALIFORNIA JPIA

MINUTES

MANAGERS COMMITTEE

REGULAR MEETING

February 9, 2026

12:00 P.M.

CALL TO ORDER

Chairman McCormack called to order the regular meeting of the Managers Committee of the California Joint Powers Insurance Authority at 12:05 p.m. in the El Capitan Room at the California JPIA, 8081 Moody Street, La Palma, CA 90623.

ATTENDANCE

A quorum was established by roll call.

PRESENT:

Managers Committee Chairman Thaddeus McCormack, Lakewood
Melissa Burke, Artesia (*Teleconference*)
Michael McConville, Calabasas (*Teleconference*)
Robert Lopez, Cerritos
Brian Villalobos, Duarte
Peter Kim, La Palma
Ken Domer, La Verne (*Teleconference*)
Keith Neves, Lake Forest (*Teleconference*)
Patrick Martinez, Needles (*Teleconference*)
Jesus Gomez, Norwalk
Shannon Foutz, Paso Robles (*Teleconference*)
Sharon Landers, Rossmoor CSD
Andy Hall, San Clemente (*Teleconference*)
Kate Auslen, San Luis Obispo (*Teleconference*)
Ann Aguilar, Santa Clarita (*Teleconference*)
Bryan Cook, Temple City

ATTENDEES:

Beth Lyons, PERMA (*Teleconference*)
Kristen Petersen, Duarte
Brian Brower, San Clemente (*Teleconference*)
Melody Bartlet, Santa Clarita (*Teleconference*)

STAFF:

Alex Smith, Chief Executive Officer

Olga Berdial, Communications Director
(*Teleconference*)
Lucy Brockmeier, Senior Risk Manager
(*Teleconference*)
Toni Consolo, Senior Risk Manager
(*Teleconference*)
Melaina Francis, Senior Risk Manager
(*Teleconference*)
Maria Galvan, Senior Risk Manager
(*Teleconference*)
Chris Gray, Insurance Programs Manager
(*Teleconference*)
Abe Han, Senior Risk Manager (*Teleconference*)
Jason McBride, Finance Director
(*Teleconference*)
Alex Mellor, Risk Services Director
Ben Rodriguez, Technology Projects Manager
(*Teleconference*)
Veronica Ruiz, Agency Clerk
Nikki Salas, Chief Administrative Officer
Jennifer Torres, Administrative Analyst
Kelly Trainer Policky, Employment Practices
Manager (*Teleconference*)
Chris Yanonis, Facilities Specialist
Tracey Yonemura, Administrative Assistant
Paul Zeglovitch, Chief Operating Officer

**ORAL
COMMUNICATIONS**

There were no comments from the audience.

CONSENT CALENDAR

Chairman McCormack presented the items appearing on the Consent Calendar.

The Consent Calendar included:

- Managers, Finance Officers and Risk Managers Committee Minutes for the joint meeting of November 17, 2025
- 2026 Executive Committee Workshop Call for Items

It was moved by Neves, that the Consent Calendar items be approved in one action. The motion was seconded by Landers. The motion carried unanimously by roll call vote.

**RECEIVE AND FILE
Risk and Insurance Update**

Chairman McCormack presented the Risk and Insurance Update item.

Alex Smith, Chief Executive Officer, gave briefing on critical issues affecting the Authority and its members pertaining to the liability insurance market. Smith introduced Beth Lyons, PERMA, who gave an overview of a report provided by the California Association of Joint Powers Authorities.

There being no objection, Chairman McCormack received and filed the Risk and Insurance Update.

ADJOURNMENT

The meeting adjourned at 1:10 p.m. to a regular Managers Committee meeting on May 11, 2026 at 12:00 p.m.

Respectfully submitted,

Thaddeus McCormack, Chairman of the Managers Committee

CALIFORNIA JPIA

AGENDA REPORT

To: MANAGERS COMMITTEE

From: Alexander Smith, Chief Executive Officer

By: Alex Mellor, Risk Services Director

Date: May 11, 2026

Subject: Americans with Disabilities Act (ADA) Update

Background

The ADA was signed into law by President George H.W. Bush on July 26, 1990. For more than three decades, public agencies have worked to identify and remove physical barriers, modify policies and practices, and provide reasonable accommodations to individuals with disabilities. Title II of the ADA requires public entities with 50 or more employees to maintain a current self-evaluation and transition plan identifying physical barriers, remediation schedules, and responsible officials. Many member agencies have historically struggled to develop and maintain compliant transition plans without outside support, due to the technical complexity and associated costs.

The Authority recognized this issue more than a decade ago and established a structured program to assist members. The ADA Assistance Program, launched in 2015, provides each member with a \$24,300 allowance to develop a transition plan in partnership with the Authority's business partner, Disability Access Consultants (DAC). The program also provides consulting to help members respond to a wide variety of accessibility scenarios. Over 11 years, 88 members have leveraged the program to improve the accessibility of facilities, public rights-of-way, and services. DAC works directly with members to perform field assessments, inspections, and data collection. This investment has materially advanced accessibility across the pool and produced a body of documentation that has proven valuable in defending ADA-related claims.

Recent Public Records Act (PRA) Request

In the first quarter of 2026, many members received nearly identical PRA requests from a law firm seeking ADA Title II compliance documents, including self-evaluations, transition plans, grievance procedures, ADA coordinator information, training records, and complaints. Such requests are increasingly common and frequently precede demand letters or litigation. On April 14, 2026, the Authority issued a written advisory to all members recommending three steps: (1) work with legal counsel to review and respond to the PRA request; (2) notify the Authority

promptly so that responsive claims, litigation, and training records in the Authority's custody can be assembled; and (3) take advantage of a complimentary consultation with DAC. To date, 35 members have taken advantage of this service to help them respond to the PRA request.

Looking Ahead: Digital Accessibility Under the 2024 DOJ Final Rule

The next major compliance frontier for member agencies is digital accessibility. On April 24, 2024, the Department of Justice (DOJ) published a final rule adopting the Web Content Accessibility Guidelines (WCAG) 2.1 Level AA as the technical standard for web content and mobile applications operated by state and local governments. The rule applies to public-facing and many internal-facing digital resources, including websites, mobile apps, online services, documents, and third-party content posted on or linked from agency platforms. Compliance dates were originally tiered by jurisdiction size: April 24, 2026, for public entities with a population of 50,000 or more, and April 26, 2027, for public entities with a population under 50,000 and for special districts. On April 20, 2026, however, the DOJ issued a one-year extension of both deadlines in response to widespread implementation challenges and stakeholder feedback regarding cost, vendor capacity, and the complexity of remediating long-accumulated digital content. The revised deadlines are:

- **Public entities with a population of 50,000 or more:** extended from April 24, 2026, to April 26, 2027.
- **Public entities with a population under 50,000, or any special district:** extended from April 26, 2027, to April 26, 2028.

Importantly, the extension applies only to the compliance deadlines. The substantive requirements of the rule are unchanged, and members' ongoing obligations to make programs, services, and activities accessible under Title II continue without interruption. Members are strongly encouraged to use the additional time strategically to inventory existing web content and mobile applications, prioritize remediation by impact, document progress, and build sustainable internal practices for new content.

To build awareness about this issue, the Authority hosted a virtual Risk Managers Roundtable on December 4, 2025. This was followed by another virtual roundtable on March 17, 2026. Titled *Digital Accessibility: Practical Methodologies and Next Steps*, the event featured practical guidance on inventory, scoping, vendor management, and prioritization. The recording is available to members through June 17, 2026. Also available (in the Authority's online resource library) is a Digital Accessibility Vendor Inquiry Letter template that members can use when surveying existing vendors about the accessibility of digital services they provide.

Plans to Continue Supporting Members

Building on the 11-year track record of the ADA Assistance Program and informed by the patterns emerging in recent PRA activity and digital accessibility rulemaking, staff is exploring two potential additions to the Authority's ADA Assistance Program:

1. **Transition Plan Maintenance Agreements.** The Authority would provide partial funding for members to enter into ongoing service agreements with DAC or another qualified provider for regular transition plan maintenance, including barrier-removal tracking, field condition updates, and periodic standing meetings to keep transition plans current. Given the Authority's significant investment in helping members improve ADA compliance, providing ongoing funding to protect that investment is prudent.
2. **Digital Accessibility Assistance.** The Authority would provide partial funding to help members bring websites, online documents, and mobile applications into compliance with WCAG 2.1 Level AA. There are a number of software applications in the marketplace that facilitate this effort. One option under consideration is DAC A11y, a platform developed by Disability Access Consultants that automates accessibility scanning of websites and documents, generates remediation guidance, and produces compliance-ready reports. However, the intent is to keep the assistance system-agnostic, allowing members to apply funding toward any qualified provider or solution that fits their needs.

Both additions are consistent with the Authority's long-standing approach of pairing direct financial support with technical guidance.

Recommended Action

Receive and file.